JG SUMMIT
HOLDINGS, INC.

SHAREHOLDER FAQs

STOCK TRANSFER AGENCY	
Who should I contact for inquiries about my shareholdings in JG Summit Holdings, Inc.?	You may contact the Company's stock transfer agent, BDO TIG - Securities Services (BDO Stock Transfer) for matters regarding your shareholdings. BDO Stock Transfer keeps records of all JGS shareholders, including, but not limited to: - Stockholder's ledger and account - Updating of shareholders records - Transfer of shares - Dividend payments You may reach them directly though these contact details: BDO Trust and Investments Group Securities Services Unit 44th Floor BDO Corporate Center Ortigas, East Tower 12 ADB Ave., Ortigas Center, Mandaluyong City T: 8840-7658 E: bdo-stocktransferteam2@bdo.com.ph Kindly note that if your shares in the Company are in scripless form, please coordinate with your stockbroker.
Can I send inquiries or requests regarding my shareholdings via email to BDO Unibank, Inc., Stock Transfer Group?	For your concerns, inquiries, concerns, and requests regarding your shareholdings, you may email BDO Stock Transfer through bdo-stocktransferteam2@bdo.com.ph
UPDATE IN SHAREHOLDER'S RECORD	
What steps should I take to update my name after a change due to marriage?	To update your name from maiden name to married name, please comply with the following requirements: 1. Personal Appearance at the office of the Transfer Agent to update your Specimen Signature Card. 2. Accomplish the Stockholder's Request Form. 3. Presentation of the original valid IDs 4. Submit the following documents: a. Original Stock Certificate(s) for cancellation. b. Request letter to change your name from maiden name to married name. c. Original Copy of PSA Marriage Contract. d. Photocopy of the proof of payment of the transfer fees.
Is it required to update my name in the shareholder's record after marriage?	Yes, however, the shareholder has the option to retain her maiden name provided they still have IDs under their maiden name.

What should I do to reflect my new name following a court order (e.g., annulment, legitimization, or other legal name changes)?	**To update/correct your name, please comply with the following requirements:** **1. Personal Appearance at the office of the Transfer Agent to update your Specimen Signature Card.** **2. Accomplish the Stockholder's Request Form.** **3. Presentation of the original valid IDs** **4. Submit the following documents:** **a. Original Stock Certificate(s) for cancellation.** **b. Request letter to change your name from maiden name to married name.** **c. Original Copy of Court Order or any documents supporting the change/correction of name.** **d. Photocopy of the proof of payment of the transfer fees.**
How can I update my address in my record?	**For the updating of your registered mailing address, kindly comply with the following:** **1. Personal Appearance at the office of the Transfer Agent to update your Specimen Signature Card.** **2. Accomplish the Stockholder's Request Form.** **3. Presentation of the original valid IDs.**
ACCOUNT INFORMATION INQUIRY	
How can I check the number of shares I own?	**To check your shareholdings, you may email the Stock Transfer Agent or visit their office. You may reach them directly though these contact details:** **BDO Trust and Investments Group** **Securities Services Unit** **44th Floor BDO Corporate Center Ortigas, East Tower** **12 ADB Ave., Ortigas Center, Mandaluyong City** **T: 8840-7658** **E: bdo-stocktransferteam2@bdo.com.ph** **Please bring your original valid IDs.**
Can I inquire about the shareholdings of others, such as my spouse, relative, or friends?	**Yes, with proper authorization. To check the number of shares that owned by another stockholder, you may request for a Stockholder's Ledger. Please comply with the following requirements:** **1. Special Power of Attorney or authorization signed by the stockholder allowing the attorney-in-fact to request details of his/her shareholdings.** **2. Bank Certification from any bank that the shareholder maintains an account certifying that the signature on that certification is the same as that of the Bank's record. Please attach a photocopy of the IDs of the bank employee who certified and issued the Bank Certification.**

	3. Presentation of the original valid IDs of the attorney-in-fact. 4. Photocopy of the valid IDs of the stockholder.
How do I request a certification of my outstanding shares?	**To request for a Certification of Shareholdings, kindly comply with the following requirements:** 1. Personal Appearance at the office of the transfer agent to update your Specimen Signature Card. 2. Presentation of the original valid IDs. 3. Photocopy of the proof of payment of the certification fee.
DIVIDEND PAYMENTS INQUIRY	
What dividends have been declared by JG Summit Holdings, Inc., and when were these payments made?	**The dividend declaration of the company are disclosed in the PSE website. You can check the website at www.pse.com.ph or email your request for the details of the dividend declaration to the Transfer Agent with** **Email Address: bdo-stocktransferteam2@bdo.com.ph**
I have not received any dividend payments or related correspondences in a while. What could be the reason?	**For inquiry on unclaimed dividends, you may email your concerns directly to the Transfer Agent. Possible reasons are:** 1. Your registered address is no longer updated. 2. House is closed and no one is available to receive your dividend check/s when the courier or postman deliver your dividend check/s. 3. Your registered address is incomplete or unallocated. 4. You are unknown at the given address.
How can I inquire about the status of my dividend payments?	**To check the status of your cash dividend check, you may email your concerns directly to the Transfer Agent with** **Email Address: bdo-stocktransferteam2@bdo.com.ph**
Can I have my dividends directly credited to my bank account?	**The method of releasing of cash dividends is via check issuance and it will be delivered to your registered home address on record by the company's designated courier.**
I lost my dividend check. Can it be replaced, and what steps should I take?	**Yes, you may request for check reissuance. Kindly comply with the following requirements:** 1. Personal Appearance at the office of the Transfer Agent to update your Specimen Signature Card. 2. Accomplish the Stockholder's Request Form. 3. Presentation of the original valid IDs 4. Submit the following documents: a. Duly notarized Affidavit of Loss executed by the stockholder with the details of the check like check number, amount and date of issuance b. Stop payment Order fee.
I have a stale-dated dividend check. How can I have it replaced?	**To request for the check replacement, kindly comply with the following requirements:**

	1. Personal Appearance at the office of the Transfer Agent to update your Specimen Signature Card. 2. Accomplish the Stockholder's Request Form. 3. Presentation of the original valid IDs 4. Submit the stale dated check for replacement Once all the requirements have been completed, the request will be forwarded to JGS for the issuance of a replacement check. The stockholder may choose to either personally pick up the replacement check or have it deposited into their bank account. A. Requirements for Claiming/Picking Up the Replacement Check 1. If the stockholder will personally pick up the check: a. Any valid government-issued ID with a signature. 2. If a representative will pick up the check on behalf of the stockholder: a. An authorization letter signed by the stockholder, designating the representative. b. A copy of the stockholder's valid ID with a signature. c. A copy of the representative's valid ID with a signature. B. Bank Deposit Option If the stockholder prefers to have the check deposited, please provide the following details: • Bank Name: • Account Number: • Account Name:
STOCK CERTIFICATE INQUIRIES	
My name was printed incorrectly on my stock certificate(s). How can I have this corrected?	To correct the name indicated in your stock certificate, kindly comply with the following requirements: 1. Personal Appearance at the office of the Transfer Agent to update your Specimen Signature Card. 2. Accomplish the Stockholder's Request Form. 3. Presentation of the original valid IDs 4. Submit the following documents: a. Original Stock Certificate(s) for cancellation. b. Request letter to change your name from maiden name to married name. c. Original Copy of your Birth Certificate. d. Joint Affidavit of Two Disinterest Person and photocopy of their valid IDs.

	e. Photocopy of the proof of payment of the transfer fees. 5. Other documents that may be required by the Transfer Agent or the Issuer Corporation. For other concerns, and clarifications regarding the above, kindly reach out with the Transfer Agent at the following contact details: BDO Trust and Investments Group Securities Services Unit 44th Floor BDO Corporate Center Ortigas, East Tower 12 ADB Ave., Ortigas Center, Mandaluyong City T: 8840-7658 E: bdo-stocktransferteam2@bdo.com.ph
I lost my stock certificate(s). What is the process to replace them?	If the stock certificate(s) was lost, kindly comply with the required documents: 1. Personal Appearance at the office of the Transfer Agent to update your Specimen Signature Card. 2. Submit the following documents: a. Duly notarized Affidavit of Loss with undertaking, executed by registered owner, specifying the name of stock, name of registered owner, number of shares, cert. no. and circumstances of the loss. b. Affidavit of Publication executed by the publisher of a newspaper of general circulation in the principal office of Issuer Corporation stating that the required Notice of Loss had been published once a week for three (3) consecutive weeks indicating the stock name, registered owner, no. of shares and certificate number. The notice should also state that after one year from last date of publication, if no contest has been presented, the corporation shall issue a new certificate. c. One year Surety Bond in the amount twice the market value of the missing shares, otherwise issuance will be made one year from last date of publication d. Photocopy of the proof of payment of the transfer fees. 3. Other documents that may be required by the Transfer Agent or the Issuer Corporation. For other concerns, and clarifications regarding the above, kindly reach out with the Transfer Agent at the following contact details:

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What process should I follow to transfer shares from a deceased shareholder's account?	**To transfer the shares of a deceased stockholder to the lawful heirs, please comply with the following requirements: 1. Personal Appearance of the heir/s at the office of the Transfer Agent. 2. Accomplish Stockholder's Request Form by the heirs 3. Submit the following documents: a. Surrender the original Stock Certificate(s). b. Original copy of the PSA Death Certificate of the Stockholder. c. Original copy of the PSA Marriage Contract of the deceased stockholder, if applicable. d. Proof of relationship of the heirs to the deceased stockholder: i. Original PSA Birth Certificate ii. Original PSA Marriage Contract, for the female married heir(s). iii. PSA Death Certificate, if applicable. iv. Photocopy of one (1) government-issued valid ID, for each heir. e. Annotated or received copy of the Extra-judicial Settlement or Self-Adjudication by the Registry of Deeds. f. Certificate Authorizing Registration indicating that the Estate tax and other applicable taxes had been paid. g. Affidavit of Publication of the Extra-judicial Settlement or Self-Adjudication. h. Two-year heirs bond to be posted in favor of the heirs/creditors who may have been unlawfully deprived of their shares/claim against the estate in the amount equivalent to the market value of the shares for transfer. i. Affidavit of Loss, if the original stock certificate(s) was lost. j. Affidavit of Publication for the Affidavit of Loss, if applicable. k. Copy of the proof of payment of the transfer fees.**

	4. Other documents that may be required by the Transfer Agent or Issuer Corporation. For other concerns, and clarifications regarding the above, kindly reach out with the Transfes Agent at the following contact details: BDO Trust and Investments Group Securities Services Unit 44th Floor BDO Corporate Center Ortigas, East Tower 12 ADB Ave., Ortigas Center, Mandaluyong City T: 8840-7658 E: bdo-stocktransferteam2@bdo.com.ph *Note: All estate transfer requests submitted to the BDO Stock Transfer Unit will undergo a thorough review, and additional supporting documents may be requested if necessary.*
Can I transfer shares to a minor?	For over-the-counter, transfer/issuance of shares to a minor, the account name should be in an In Trust For or in a For the Account Of account format (e.g. Name of Guardian ITF / FAO Name of Minor), you may reach BDO Stock Transfer via email for list of requirements for transfer of shares
My shares are under a trusteeship arrangement, and my child has now reached legal age. How do I transfer these shares solely to my child's name?	The transfer of the shares depends on the terms and conditions stated in the Trust Agreement.
SELLING OF SHARES	
What steps do I need to take to sell my shares?	If you opt to sell your shares, please coordinate directly to any listed stock brokers. For the complete list of stock brokers, you can directly to the Philippine Stock Exchange (PSE) website at: https://www.pse.com.ph/ Home Page > Trading > Trading Participant > Directory
What is the current market price of my shares?	For the current market value, kindly check with the PSE Edge website at: https://edge.pse.com.ph/ Upper Right (Advance Search) Search for JGS > Stock Data > Previous Close and Date Previous Close and Date is the current market value
TAXATION ON SHARES	

What taxes are applicable in the Philippines for purchasing, owning, and disposing of shares?

The taxes applicable:

Individuals	**With Proper Documents**	**Without Proper Documents**
Filipino Resident	10	25
Filipino Non-Resident	10	25
Resident Alien	10	25
Non Resident Alien	10	25
Non Resident Alien not engaged in business availing of Tax Treaty	Applicable Tax Rate	25
Corporation	**With Proper Documents**	**Without Proper Documents**
Domestic	0	25
Resident Foreign	0	25
Non Resident Foreign Corporation availing of Tax Treaty	Applicable Tax Rate	25